

FILED:
RETURN TO
RECORDS MANAGEMENT DIVISION

PROPOSED ISSUANCE: Revision of N Hours of Work, Overtime
and Holiday Work
Draft dated 2 February 1955

STAT

X Substance

Recs. Mgt. Div., Mgt. Staff

23 February 1955

- : Paragraph 8b(1) Add - No other record shall be used to record
or report overtime and holiday work performed.
- Paragraph 8c(2) Form No. 34-42 to be redesignated Form No. 20.
Form No. 34-42A to be redesignated Form No. 20a.

Figure 2 Add the following to the bottom of the form in
the left hand corner:

Form No. 293 Previous Editions of This Form
1 Feb. 55 May Be Used.

Add the word "Performed" in the title of the form
on Figure 2.

See attachment for comments from Chief, Reports and Correspondence
Branch.

(Job #908-TT)
Due: 24 Feb. 1955